

UNACCEPTABLE BEHAVIOUR REPORTING PROCEDURE

Your welfare and happiness whilst working on a TheatreMAD production is important to us. We aim to create an environment where you feel safe and confident to report any behaviour that makes you feel uncomfortable or threatens you and the community

The Make A Difference Trust operate a zero tolerance policy to sexual harassment, bullying and discrimination of any kind. We expect everyone who is part of a TheatreMAD production to adhere to our code of conduct and ask that you take a moment to read and acknowledge your acceptance of this policy. As a volunteer receiving and reviewing this document you will automatically agree and consent to our Code of Conduct.

Should you encounter behaviour that you are unhappy or uncomfortable with, you can report to such behaviour to:

- Your line manager or producer.
- If you feel this is not appropriate you can report this to:
 David Pearson. Executive Producer and General Manager for MAD
 <u>d.pearson@madtrust.org.uk</u>
 Office 020 7231 9719
 Mobile 07704 731956
- Should you wish you may report to:
 Melanie Tranter Chair and Trustee of the Make A Difference Trust
 <u>m.tranter@madtrust.org.uk</u>
 Office 020 7231 9719
 Mobile 07958 984284

All information received will be treated in confidence

madtrust.org.uk





