

## **CODE OF CONDUCT POLICY**

The purpose of this code of conduct is to:

Protect our audience and stakeholders, staff, visitors, students on placement and volunteers.

Respect the boundaries and rights of our audience and stakeholders, staff, visitors and volunteers.

Ensure responsible behavior when representing The Make a Difference Trust

The Make A Difference Trust is fully committed to eliminating all types of discrimination and actively promoting equality of opportunity for all employees. It seeks to promote and maintain an inclusive and supportive work environment.

To help achieve this inclusive and supportive environment and to promote good relations by being tolerant and having respect for diversity, all employees and volunteers should ensure their own conduct does not cause offence or misunderstanding.

The following are not acceptable:

- Giving an individual's telephone number to another individual without their permission.
- Using recreational drugs on the premises or bringing them onto the premises.
- Supplying illegal drugs or illegal drug equipment on the premises or while employed by us.
- Consuming alcohol on the premises, unless served as part of an event hosted by The Make a Difference Trust
- Exploiting or abusing your position as a member of staff or volunteer (see Safeguarding policies)
- Bullying
- Sexual harassment
- Violent, aggressive or abusive behavior

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