



FIGHTING HIV&AIDS ONE STAGE AT A TIME

The Make A Difference Hardship Crisis Fund Income Request Form

The aim of the Make A Difference Trust Crisis Fund is to provide support to those in need who are employed (or recently employed) within the West End Theatre, affected by the Coronavirus COVID-19 and are experiencing unexpected financial difficulties arising as a result of theatre closures, coronavirus or self-isolation which threatens to destabilise their ability to earn income and pay monthly overheads.

Important information

- **Please** ensure that all sections are completed fully. Mistakes or omissions will cause delays to your application.
- **Please** ensure you are eligible to apply and contact the office to discuss in confidence if you are unsure before submitting your application.

Please return your completed form and any submissions by email to
hardshipfund@madtrust.org.uk

What Happens Next

Once an application is received by the Hardship Fund, it is recorded and filed securely at which point you will be sent a confirmation email to give you confidence that your private details have arrived safely. From this point on:

- We will read and process your application and based upon the information provided make an initial assessment and recommendation towards outcome.

madtrust.org.uk





FIGHTING HIV&AIDS ONE STAGE AT A TIME

- The Make A Difference Trust will aim to assess applications as quickly as possible.
- Ensure you provide as comprehensive an application as possible when applying for support, to give yourself the best chance of success.
- Once a grant has been agreed or rejected your details will be securely filed and held under the charities data protection and file retention policy

Who is Eligible to Apply?

The Make A Difference Crisis Fund will only be able to support those who meet the following criteria:

1. The Crisis Fund is designed to support those who are active working members (or recently active working members) within the West End Theatre industry. This can be in any aspect of the industry including Performance, Front of House, Back Stage, and Stage Craft.
2. The Crisis Fund is there to support unforeseen emergencies and should only be used when all other avenues have been considered. The Fund cannot replace statutory funding.
3. The Crisis Fund is designed to provide support to those industry members who are experiencing unexpected financial distress due to Coronavirus COVID19 and has been asked to self-isolate or their employing theatre has closed due to the Coronavirus or government requirements.
4. The Crisis Fund will prioritise those who have helped the Make A Difference Trust in their fundraising events including West End Bares, West End Eurovision, A Mad Drag Night, West End Christmas, MAD Cabarets and West End Bares Calendar.

If you are unsure about your eligibility to the Crisis Fund then please contact the office to discuss in total confidence on 020 7231 9719.

madtrust.org.uk





FIGHTING HIV&AIDS ONE STAGE AT A TIME

Application Form

Please answer all of the questions accurately and where you feel it to be appropriate provide additional supporting information. All submissions received by the Make A Difference Trust will be treated in absolute confidence.

Your Details

Title: Mr Ms Mrs Miss Other (Please Specify)

Surname: _____

Forenames: _____

Professional name (If different): _____

Address: _____

City: _____ **Postcode:** _____

Contact Number: _____ **Email address:** _____

Date of Birth: _____ **Age:** _____

Family Status: Single/Married /Civil Partnership/Widowed/Divorced* (delete as applicable)

Dependents: How many dependents under 16 years old are you responsible for: _____

Do your dependents live at the same address as you? Yes No

Residency Status: UK National Other EU National Work Visa

Indefinite or Limited Student Grant Student Visa Other
Leave to Remain

madtrust.org.uk





FIGHTING HIV&AIDS ONE STAGE AT A TIME

Please Give The Following Details Of Your Current/Recent Employment:

All applications are kept in total confidence and The Make A Difference Trust will not make any contact with your employer.

Current (or recent) Employer(s): _____

Nature of employment: _____

Job Title: _____ **Time in current job:** _____

Total number of years worked within the entertainment industry: _____

Your Income

Please write clearly and accurately details of your Weekly household income:

Your take-home pay (after tax) £ _____

Your partners take-home pay (after tax) £ _____

Any other income you receive from people living with you £ _____

Benefits you or your partner receives £ _____

Income Support £ _____

Incapacity Benefit/ESA/SSP £ _____

Disability Living Allowance £ _____

Child Tax Credit £ _____

Child Benefit £ _____

Child Maintenance £ _____

Working Tax Credit £ _____

Pensions (State or work) £ _____

Attendance Allowance £ _____

Other (Please Specify) £ _____

Total Weekly Income for Household: £ _____

madtrust.org.uk





FIGHTING HIV&AIDS ONE STAGE AT A TIME

Your Expenditure

It is important that you are both honest and realistic about your expenditure so that the Trust can make the most appropriate response.

Please write clearly and accurately details of your Weekly household expenditure:

Housing Costs:

Your Rent/Mortgage (after any statutory benefits) £ _____

Your Council Tax (after any statutory benefits) £ _____

Utilities:

Gas £ _____

Electric £ _____

Water £ _____

Telephone £ _____

TV/Satellite/Broadband £ _____

TV Licence/Netflix/Sky/Other £ _____

Travel Costs £ _____

Work costs (not travel) £ _____

Food and Housekeeping £ _____

Childcare Costs £ _____

Health Related Costs £ _____

Debt Payments £ _____

Total Weekly Expenditure for Household: £ _____

madtrust.org.uk





FIGHTING HIV&AIDS ONE STAGE AT A TIME

Other Charity Funds

Have you made an application to any other charitable fund(s): Yes No

If yes, please state name of fund and amount requested/Granted

Name of fund	<input type="text"/>	£ <input type="text"/>
Name of fund	<input type="text"/>	£ <input type="text"/>

Please use this space to explain the outcome of any applications made

Please identify the support you are requesting. Payment cannot exceed £200.

Type of Bill:	Amount Requested
_____	£ _____
_____	£ _____
_____	£ _____

madtrust.org.uk





FIGHTING HIV&AIDS ONE STAGE AT A TIME

Supporting Information

Please complete the enclosed as fully as you can. By providing the following information we can see how best we can support you. In addition, this information helps to guide the work of the Fund in assessing and evaluating its operating criteria:

What are you requesting support with?

Why are you making this request?

What difference will this grant make to your state of mental well being?

Please let us know which MAD Trust event you took part in – year and event would be most useful.

madtrust.org.uk





FIGHTING HIV&AIDS ONE STAGE AT A TIME

Your Declaration

I confirm that, to the best of my knowledge and belief, all the information within this form is complete and correct. I understand that the details of this application may be discussed with other grant-giving organisations.

I further understand that if information on this form is found to be knowingly incorrect, I may be ineligible to apply for future grants.

I agree to my details being shared with all other charities in the SOLT Theatre support initiative.

Signature:

Date:

madtrust.org.uk



Unit 7 City Business Centre, Lower Road, London SE16 2XB. T. +44 (0) 207 231 9719 E. office@madtrust.org.uk
The Make A Difference Trust is registered in England and Wales as a charitable company limited by guarantee
Company No. 6546586 Charity Registration No. 1124014 VAT No. 934 3578 03